

Regular Meeting
Martinsburg-Berkeley County Public Library Commission
5:00 p.m. – August 28, 2025
North Berkeley Public Library

Call to order: Lakyn Ausherman, President, called the regular meeting of the Martinsburg-Berkeley County Public Library Commission to order at 5:03 p.m. in the North Berkeley Public Library

Voting members: Lakyn Ausherman, Vice Chair; Alisa Mills, Secretary; Ian Gingold, Treasurer; Robert Mahaffey, member

Non-voting members: Gretchen Fry, MBCPL Director; Lynn Walker, Finance and Human Resource Manager

Review of the July 31, 2025, Regular Meeting Minutes:

Approved by Mahaffey/Gingold

Financial Report:

The Financial Report ending August 31, 2025, presented by Lynn Walker, Finance and Human Resource Manager, was accepted, pending audit, by Gingold, seconded by Mills, all approved by unanimous vocal vote.

Director's Report:

The director's report was presented by Gretchen Fry and will be included in the minutes.

Unfinished Business:

A meeting took place with the Shade Tree Commission to discuss replacement of trees in the plaza in front of the library and in the planter boxes. The dead tree was cut down. They would also like to replace trees by the sidewalk. The Shade Tree Commission will pay for the project.

New business:

Future projects: The library needs a new security alarm.

Flooring- The main floor has non friable asbestos mastic flooring. The area in front of windows has broken tiles that need to be abated, and staff areas also have asbestos tile. These whole sections ought to be replaced or encapsulated. New, stable shelving is needed in some areas because some current shelving is old and rickety. Quotes will be acquired for the next board meeting.

Motion to adjourn by Gingold/Mahaffey

Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Alisa Mills